

Denver Area Council – Tahosa High Adventure Base

Job Title:	Health Officer	Property:	Tahosa High Adventure Base
Camp/Department:	Administration, Operations	Salary Level:	Grade 5
Location:	173 County Road 96 Ward, CO 80481	Staff Supervisor?:	Yes
Reports to:	Camp Director	Certifications Req:	Yes
Will Certify Applicant?:	Most, but not all certifications	Driving Required?	Yes

Job Summary

Oversee and address the health and safety needs of the camp including trek programs. Work with the Camp Director on unsafe conditions and actions within the camp.

Job Description

ROLE AND RESPONSIBILITIES

- Oversee and provide limited health care (as outlined in Standing Orders provided by the Council Medical Director) that meets the needs of campers and staff.
- Ensure good conditions within the camp that relate to health, safety, sanitation and housekeeping.
- Train staff on their role in medical situations and procedures as well as proper sanitation of camp supplies and facilities.
- Maintain a daily sick and injury log. Present to Camp Director weekly for inspection.
- Organize and conduct the “Medical Re-Check” before campers begin camp activities. Review medical forms submitted 10-days in advance to ensure completeness.
- Maintain first aid and safety supplies in medical lodge and around camp. Restock and re-order as needed.
- Maintain the cleanliness and proper function of the medical lodge and medical vehicle(s).
- Work with the Camp Director to coordinate off-site treatment for those that need it.
- Notify the Camp Director immediately when a medical situation is likely to lead to the activation of non-camp Emergency Medical Services (911).
- Establish a good relationship with campers, leaders and staff.
- Work with the Trek Director to monitor treks via GPS devices and respond and coordinate emergencies on the trail as needed.
- Respond to camp emergencies. Provide medical care as needed.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS REQUIRED

- EMT (preferably RN) or higher medical certification (NOT provided by Council)
- BSA Health Officer Orientation (Online Prior to Camp)
- CPR, AED and First Aid (Prior to Camp)
- Youth Protection (Online Prior to Camp)
- BSA Program Safety (Online Prior to Camp)
- FEMA Multi-Hazard Planning for Child Care (Online Prior to Camp)
- BSA Unlawful Harassment Prevention (Online Prior to Camp)
- Standard Precautions Training (Provided by the Council)

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to respond effectively to camp and trail (backcountry) emergencies in various weather conditions
- Must have ability to move camp property in various weather conditions
- Must be able to work outdoors at an elevation of 9,000+ feet above sea level in varying weather conditions
- Must be 21 years of age or older
- Valid Driver's License and History Insurable by Insurance Company
- Must meet State of Colorado requirements for this position.
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America

DIRECTLY SUPERVISES

- NYLT Health Aide

ADDITIONAL NOTES

- Some unpaid volunteer planning work is required in the off-season (August to May).