

Denver Area Council – Tahosa High Adventure Base

Job Title:	EaglePoint Lead	Property:	Tahosa High Adventure Base
Camp/Department:	Program	Salary Level:	Grade 3
Location:	173 County Road 96 Ward, CO 80481	Staff Supervisor?:	Yes
Reports to:	EaglePoint Lead	Certifications Req:	No
Will Certify Applicant?:	Not Required	Driving Required?	Preferred, Not Required

Job Summary

To instruct campers in various merit badges, programs and activities. Contribute to the successful operation of the camp operation and program.

Job Description

ROLE AND RESPONSIBILITIES

- Coordinate the class schedule each week based upon the needs of the campers.
- Ensure counselors have adequate supplies to teach merit badges.
- Assign staff to assist units as requested.
- Train, supervise and evaluate direct report staff.
- Instruct merit badges as needed.
- Develop lesson plans and needs lists for merit badges and submit to supervisors.
- Maintain advancement records and ensure accuracy and completion on time.
- Be familiar with camp rules and enforce as needed.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- BSA Program Safety (Online Prior to Camp)
- FEMA Multi-Hazard Planning for Child Care (Online Prior to Camp)
- BSA Unlawful Harassment Prevention (Online Prior to Camp)
- Standard Precautions Training (Provided by the Council)

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 9,000+ feet above sea level in varying weather conditions
- Must be 18 years of age or older
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America

DIRECTLY SUPERVISES

- None

ADDITIONAL NOTES

- This position may be combined with another camp position.