

Denver Area Council – Tahosa High Adventure Base

Job Title:	Assistant Ranger	Property:	Tahosa High Adventure Base
Camp/Department:	Operations	Salary Level:	Grade 5
Location:	173 County Road 96 Ward, CO 80481	Staff Supervisor?:	No
Reports to:	Ranger	Certifications Req:	No
Will Certify Applicant?:	Not Required	Driving Required?	Yes

Job Summary

Assist the permanent Ranger with repair, maintenance of buildings, vehicles, equipment, campsites, organization of maintenance facilities, organizing service projects, implementation of the Council Conservation Plan and help and support the camp program and other personnel.

Job Description

ROLE AND RESPONSIBILITIES

- Maintain and be particularly alert to conditions around camp that affect health, safety, sanitation and housekeeping.
- Be knowledgeable in and ready to implement and respond to camp emergencies. Follow directions from the Camp Director and Ranger.
- Maintain the landscaping around camp such as grass mowing, clearing slash, etc.
- Assist in the maintenance and repair of buildings and facilities which includes painting, light bulb changing, minor and basic repairs and preventative maintenance.
- Perform custodial duties which includes sweeping, mopping, scrubbing, sanitation of bathrooms and showers, and washing windows.
- Collect trash around camp daily. Dispose in trash containers.
- Work with the Camp Director and Program Director to support the needs of the camp program and operation.
- Organize, supervise and provide leadership to conservation projects for units and NYLT.
- Be familiar with camp safety rules and enforce as needed.
- Run errands off camp such as driving Trek crews, supply runs and deliveries/pickup from the Council office in Denver or Peaceful Valley Scout Ranch in Elbert.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- BSA Program Safety (Online Prior to Camp)
- FEMA Multi-Hazard Planning for Child Care (Online Prior to Camp)
- BSA Unlawful Harassment Prevention (Online Prior to Camp)
- Standard Precautions Training (Provided by the Council)

REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to lift 50 pounds alone, 75 pounds as a pair and push 100 pounds
- Must be able to work outdoors at an elevation of 9,000+ feet above sea level in varying weather conditions
- Must be able to respond to camp emergencies in adverse weather
- Must be 18 years of age or older
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America
- Must have a valid driver's license and record that is insurable by the insurance company

DIRECTLY SUPERVISES

- None

ADDITIONAL NOTES

- This position is required to assist the needs of the camp as they arise which may not include Asst. Ranger duties. Flexibility is required.