

<b>Job Title:</b>	Dining Hall Steward	<b>Property:</b>	Peaceful Valley Scout Ranch
<b>Camp/Department:</b>	Operations, Dobbins	<b>Salary Level:</b>	Grade 3
<b>Location:</b>	22799 N. Elbert Rd Elbert, CO 80106	<b>Staff Supervisor?:</b>	No
<b>Reports to:</b>	Dobbins Camp Director	<b>Certifications Req:</b>	No
<b>Will Certify Applicant?:</b>	Not Required	<b>Driving Required?</b>	No

### Job Summary

Work with campers, staff and the food service provider to ensure meals and other services are delivered properly at the correct time.

### Job Description

#### ROLE AND RESPONSIBILITIES

- Train and supervise all camper and staff “kapers”.
- Maintain cleanliness in the dining hall facility including the restrooms and exterior. Ensure proper sanitation and disinfecting practices are used.
- Assign units tables on Sunday in advance of the first meal.
- Maintain paper goods, condiments, drinks, and food supply for each serving line during meals.
- Inform food service staff when food quantities are low.
- Monitor camper behavior during meals.
- Direct campers and staff with special diets to the correct food service staff member to obtain their meal.
- Arrive 45 minutes prior to each meal to set up and stay until the dining hall is completely clean after each meal.
- Promote practices that seek to reduce waste and recycle.
- Participate in camp-wide activities.
- Assist in the set up and take down of all camp facilities.
- Submit a “closing report” at the end of the season which includes inventories, daily duties and suggestions for improvement the following year.
- Other duties as assigned.

#### CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, First Aid, Prior to Start of Camp (Provided if Needed)
- Youth Protection (Online Prior to Camp)
- BSA Program Safety (Online Prior to Camp)
- FEMA Multi-Hazard Planning for Child Care (Online Prior to Camp)
- BSA Unlawful Harassment Prevention (Online Prior to Camp)
- Standard Precautions Training (Provided by the Council)

#### REQUIRED FOR THE JOB

- Must be able to read, speak and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions
- Must be 18 years of age or older
- Must be able to pass a background check from the TRAILS database, CBI and the FBI
- Must be able to become a member of the Boy Scouts of America

**DIRECTLY SUPERVISES**

- None

**ADDITIONAL NOTES**

- None