



## LOGGING YOUR UNIT SERVICE HOURS FOR THE Journey to Excellence:

<https://servicehours.scouting.org/UI/Security/Login.aspx>

A service project is a special Good Turn that puts Scout spirit into action. Some Good Turns are big—saving a life, helping out after floods or other disasters, recycling community trash, working on conservation projects. But Good Turns are often small, thoughtful acts—helping a child cross a busy street, going to the store for an elderly neighbor, cutting back brush that is blocking a sign, doing something special for a brother or sister, or welcoming a new student to your school. Anyone can get involved in a Good Turn. If you would like to participate in a service project to benefit your community, contact your local Scouting office.

To report information about a service project in which your unit/group participated, enter your username and password.

[New Users Click Here](#)

Username:

Password:

Forgot your password?  
[Click Here to Lookup your Password.](#)

<http://www.scouting.org/scoutsource/Awards/JourneyToExcellence.aspx>



## Frequently Asked Questions

### What is a Good Turn?

*A service project is a special Good Turn that puts Scout spirit into action.*

—*The Boy Scout Handbook, 12th Edition, page 84*

As stated in the *Boy Scout Handbook*, some Good Turns are big—saving a life, helping out after floods or other disasters, recycling community trash, or working with others on conservation projects. But Good Turns are often small, thoughtful acts—helping a child cross a busy street, going to the store for an elderly neighbor, cutting back brush that is blocking a sign, doing something special for a brother or sister, or welcoming a new student to your school.

### How does a Journey to Excellence service project benefit the community?

Meeting the substantial needs of every community is dependent on its citizens to answer the call of volunteerism. There is a natural fit between the Boy Scouts of America and other community organizations, and service learning is an integral part of the Scouting program. As a result, youth and adults seek opportunities to volunteer. Community organizations need volunteers to help them fulfill their missions, and working with these organizations creates a win/win situation for everyone.

### Do volunteers have to be a member of the Boy Scouts of America to participate in the service project?

No. In order to fight hunger, provide shelter, and teach the habits of healthy living, we need the assistance of everyone in the community.

### How is this different from Scouting for Food?

Scouting for Food is a once-a-year effort focusing on one area of need. Good Journey to Excellence service projects should be conducted year-round.

## Recording Service Hours

You will need your unit ID (five to 11 digits) and your unit number (four digits, no letters). You can get this information by calling your council service center.

Go to our website at [www.scouting.org/Awards/JourneyToExcellence](http://www.scouting.org/Awards/JourneyToExcellence). Look for the “Service Project” area of the screen. Click on “Enter service hours here.” Choose “Click here to log in or create an account.” Volunteers with a MyScouting account can also reach the Journey to Excellence service hour website by clicking on the service hours link on the left side of the screen in the “Unit Tools” section.

### **First-Time Users**

Select “Click Here” to register. Complete your information and create a user name and password. The user name must be unique (you may have to try again). Your e-mail address will be used only if you forget your password.

### **Returning Users**

Enter your user name and password, then click “Login.” Select an option.

### **View All Previously Recorded Projects**

To select the project you want to view or edit, click on the project name. To edit the project, click on the field, type in the correct information, and press “Update.” To print a certificate, press “Print Certificate.”

### **Report a Service Project**

Select one service project type that best describes your project. Input the data requested:

- Date of the project
- Number of registered Scouts participating
- Number of non-Scouts (brothers, sisters, friends)
- Number of adult leaders participating
- Number of other adults participating
- Total hours worked (number of people times the length of time they worked)
- Organizations that joined you on the project
- Who or what organization benefited from the project
- Number of items collected (if applicable)

Click on “**Submit.**” When you submit your information, you will be asked whether you have any additional projects to record. **To print a certificate, press “Print Certificate.”**

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## **Journey to Excellence – Unit Finish Line Report Instructions for Getting Data to Complete the Unit Scorecard**

A special report is available for packs and troops which will access BSA registration records in order to provide some data needed to complete the Journey to Excellence (JTE) scorecard. While there are still some items a pack or troop will need to track on its own (such as meetings), the following values are available on the Unit Finish Line Report:

- ♂ Youth registered at the end of the last year (December 31)
- ♂ Youth dropped as a result of rechartering
- ♂ New members
- ♂ Webelos transfers to troops
- ♂ Other transfers to or from the unit
- ♂ Current membership or members at the end of the calendar year
- ♂ Youth at end of charter year
- ♂ Youth who are too old to reregister at end of charter year
- ♂ Youth who actually reregister for the next charter year (available after recharter)
- ♂ For packs: Second year Webelos (youth who will turn 11 by October 31)
- ♂ Youth advancing one or more ranks
- ♂ Youth registered on June 30 (for camping calculation)
- ♂ Total service projects recorded for JTE
- ♂ Total service hours recorded for JTE
- ♂ Registered leaders organized by position
- ♂ Trained leaders organized by position

The report is available to those with a My.Scouting account who have access to the reports for a specific pack or troop. To view the Unit Finish Line Report, logon to My.Scouting and select Legacy Tools. Select the unit and click JTE Reports.

On the JTE Reports screen, click the desired year to view the report. The first time the report is viewed it may take a minute or two to generate, but will be much quicker in the future.

The Unit Finish Line Report is organized to match the JTE scorecards and will provide data to complete the Unit JTE Workbooks available at [www.scouting.org/JTE](http://www.scouting.org/JTE)