2013 NCAC UNIT APPLICATION
PHILMONT Contingent Trip

For Questions: Contact Dave Talbott 301-933-0048 or dave.talbott@uspto.gov

Form revised: 1 Feb 2012

If your **NCAC-registered Unit** is interested in reserving space for **one complete crew** to attend Philmont Scout Ranch in the **Summer of 2013**, fill in and drop off or fax this form to the NCAC Program Office **ANYTIME between March 23, 2012 and March 31, 2012.**

NCAC Unit-Crew contingent spaces will be awarded by blind lottery drawing on April 5, 2012, from among *all requests received during the specified week*, and the results will be mailed to the Units with the number of spaces awarded.

- Units *may request* more than one crew; however, such space will be awarded later in the year, and only in the case of a trip not being filled.
  - **Any applications received outside the stated dates will be placed on the standby list.**

- NCAC Unit-Crews will meet and travel AS A GROUP to and from Washington, D.C., all travel by air flight or chartered coach.
- **THERE WILL BE NO POSSIBILITY** for Unit-Crews or individuals to travel independently. ALL arrangements will be made by NCAC.
- Crews joining the NCAC Unit-Crew Contingent meet at the designated departure airport in order to travel as a Contingent group.

For 2013 the NCAC is planning to offer standard and economy trips to Philmont. Please see attached explanation of the amenities offered for standard and economy trips. The available trip dates are:

BASE	Expedition #	Depart Washington	Base Arrival	Return to Washington
PHILMONT	P709	July 7/8 (Sun/Mon)	July 9 (Tue)	July 21 (Sun)
PHILMONT	P716	July 14/15 (Sun/Mon)	July 16 (Tue)	July 28 (Sun)
PHILMONT	P723	July 21/22 (Sun/Mon)	July 23 (Tue)	Aug 4 (Sun)

PHILMONT: estimated cost of **$2100 (Standard - 15 day trip) or $1800 (Economy - 14 day trip)** per person. Each crew has space for ten (10) scouts, plus two (2) adult Advisors.

PLEASE NOTE THE FOLLOWING REQUIREMENTS AND RULES FOR NCAC UNIT-CREW PHILMONT CONTINGENTS:

- Youth must be registered in BSA and be age 14 by September 1, 2013. Adult advisors must be at least 21 years of age by arrival at Philmont and registered in BSA.
- Crew size must be between 7-12 participants (including adult advisors).
- Each crew must have two adult advisors, provided by the Unit, and may have a maximum of four, except that each Unit-Crew must have more youth participants than adults.
- Names of individual participants need not be provided until June 1, 2012.
- *No monies are due at time of fax request.* However, each participant is responsible for the full cost once they join the crew (by submitting their individual information).
- The *estimated* cost is **$2100 (15 day trip) or $1800 (14 day trip) per person**; the final budget amount will be set in the spring of 2013.
- A non-refundable deposit of **$500 *per person*** will be required on June 1, 2012, along with a confirmation of the number of spaces reserved and names of participants.
- Each participant will be expected to adhere to the NCAC payment schedule in order to retain their reserved space, and to comply with the NCAC Code of Conduct. Furthermore, all Advisors will be expected to participate in *ALL* of the NCAC training sessions & hike.

NCAC 2013 Unit-Crew Contingent Crew Reservation Request for:

Unit Type/Number: _____ **District:** _____

Requested By: _____

Address: _____

City/ST/ZIP: _____

Home Phone: _____

Work Phone: _____

Email Address: _____

SPACES REQUESTED

Desired Expedition Number (see above):

First Choice: _____ Second Choice: _____ Third Choice: _____

Trip Preference: ☐ Standard (15 day / $2100) ☐ Economy (14 day / $1800)

PLEASE PRINT ALL INFORMATION CLEARLY

A REMINDER*: *The High Adventure Committee subscribes to Philmont's policy that units may not send crews to Philmont in consecutive years.
Therefore, any Unit awarded a Unit-Crew reservation for 2013 which secures reserved space for 2014 through the annual Philmont lottery (expected to be conducted in October 2012) will be required to forfeit their NCAC Unit-Crew spaces to the next Unit-Crew on the wait list. Similarly, Units that send a crew to Philmont (either on their own or through the NCAC Unit-Crew program) in 2012 cannot participate in the NCAC Unit-Crew program in 2013.

Fax this form to NCAC:
BSA High Adventure
301-564-9513
between March 23, 2012 and March 31, 2012.

The NCAC High Adventure Committee is exploring offering two levels of service for the Council contingent trips in the 2013 season. NCAC expeditions will be offered as either a Standard trip (estimated cost $2100/person) or an Economy trip (estimated $1800/person) based on demand. When a unit submits their information to the lottery on the 2013 NCAC UNIT APPLICATION PHILMONT Contingent Trip, please indicate preferred DATES (in 1st, 2nd, 3rd order) and check the box for Standard or Economy as desired. Units will be offered expedition space based on lottery position, requested date & cost preference. The entire contingent (4 or 5 crews) must be the same selected level of service (Standard or Economy) to allow for ground transportation, meals, lodging, etc. If the vast majority of crews (16 out of 18) select one option, it will be the only option offered for the year.

All submissions will be considered Standard **unless** the Economy selection is checked

Desired Expedition Number (see above):

First Choice: _____ Second Choice: _____ Third Choice: _____

Trip Preference: ____ Standard (15 day / $2100) ___ Economy (14 day / $1800)

The amenities included in each trip are:

Standard Trip Option

- 15 Day excursion
- Airfare from a local airport to western gateway city (Denver or Albuquerque)
- Luxury bus transportation to and from Philmont
- Philmont Ranch Fee
- Two nights' accommodations en route to Philmont (hotel or suite-style dorm)
- All meals from lunch on departure day through lunch on return day
- A professional tour guide to provide commentary and bring local history to life
- Guided tour of the United States Air Force Academy or National Atomic museum
- Time to explore Garden of the Gods or historic Old Town Albuquerque and Santa Fe
- Experience a performance by a Native American dance team
- Scenic rail tour on Pikes Peak Cog Railway or tram ride up Sandia Peak
- Whitewater rafting (Class III-IV)

Economy Trip Option

- 14 Day excursion
- Airfare from a local airport to western gateway city (Denver or Albuquerque)
- Luxury bus transportation to and from Philmont
- Philmont Ranch Fee
- One night accommodations en route to Philmont (hotel or suite-style dorm)
- All meals from lunch on departure day through lunch on return day

2013 NCAC Philmont Contingents

CORRESPONDENCE AND PAYMENT DATES

By May 1, 2012	E-mails sent to Crew Contacts indicating whether reservation obtained or on waiting list.
June 1, 2012	Deposit of $500 per person with individual information forms is required to confirm reservation on council contingents.
July 1, 2012	E-mails sent to Crew Contact(s) on waiting list if deposits not received from crews with reservations.
September 1, 2012	Crews receiving offers from waiting list as of July 1, 2012 have deposit of $500 per person due with individual information forms.
October 1, 2012	Payment #1 of $550* per person due from all participants.
February 1, 2013	Payment #2 of $550** per person due from all participants.
April 1, 2013	Payment #3 of $500 (Standard - 15 day trip) or $200 (Economy -14 day trip) (approximate) per person due from all participants.

All amounts are non-refundable, except that *$100 will be refunded if canceled prior to February 1, 2013 and
**$75 will be refunded if canceled prior to April 1, 2013

Reservations that are not confirmed by deposit of $500 per person by June 1, 2012 will be offered to units on waiting list which will have until September 1, 2012 to pay $500 per person deposit and provide individual information forms.

September 1, 2012 If all crews not filled (1 crew reserved until August 14 for provos), offer(s) made to additional crews on waiting list.

TRAINING EVENTS

November 18, 2012	Orientation - Advisors, youth and parents invited to hear description of Philmont experience & ask questions Location and exact times TBD
January 13, 2013	Philmont Crew Fundamentals - Adult advisors & crew leaders (if selected) should attend
March 2, 2013	Virginia Advisor Hike - **Mandatory** 10 mile hike for all adult advisors 9 am to 4 pm (**All advisors must attended either Maryland or Virginia hike**)
March 9, 2013	Skills Training (all high adventure bases) - Adult advisors & crew leaders (if selected) 9 am to 4 pm Camp William B. Snyder, 6100 Antioch Road, Haymarket, VA 20169
March 16, 2013	Maryland Advisor Hike - **Mandatory** 10 mile hike for all adult advisors 9 am to 4 pm (**All advisors must attended either Maryland or Virginia hike**)
June 8, 2013	Final Contingents Transportation Meeting - One adult advisor per crew must attend 8-11 am (location TBD)

INDIVIDUAL FORMS REQUIRED

As noted above, individual information forms must be received with the non-refundable deposit of $500. A Philmont Code of Conduct and a NCAC Internet Publishing & Photo Model Release and Permission (attached or at http://www.boyscouts-ncac.org/openrosters/DocDownload.asp?id=33731&orgkey=1988) is also required.