

Heart of Virginia Scout Reservation

**Camp T. Brady Saunders, Cub Adventure Camp and Camp S. Douglas Fleet
PO Box 6809, Richmond, VA 32320
804-355-4306**



CAMP EAGLE POINT USE REQUEST

Heart of Virginia Council, Boy Scouts of America

For all Council Units and District and Council Activities

The following forms are required to request the use of facilities:

- Camp Eagle Point Use Request Form
- Summary of Camping Guidelines
- Health Department Requirements (required for encampments 48 hours and over)

Please complete the form and attach copies of the additional documents as required, which include but are not limited to:

- A proposed agenda to include list of activities and facilities you plan on using
- Any required certifications for the use of special activity areas. (waterfront/boating)

Copies of the following documents must be kept with the unit while camping at Camp Eagle Point.

- A roster of all individuals and/or groups using the facility
- An approved copy of the Request for Use Form with attachments
- Health Department Requirements (required for encampments 48 hours and over)

Please carefully read and then sign the “Summary of Camping Guidelines”. If you have any questions regarding the use of the facility contact the Program Executive.

Thanks for scheduling your event at the Heart of Virginia Scout Reservation. We look forward to having you and anticipate that you will have a successful event.

Direct all correspondence and questions to:

Mic Mullins
Program Executive
Heart of Virginia Council Scout Reservation
PO Box 6809
Richmond, VA 23230
mic.mullins@scouting.org
Office - 804-204-2625
Fax - 804-353-6109

CAMP EAGLE POINT USE REQUEST FORM

Heart of Virginia Council, Boy Scouts of America
 For all Council Units and District and Council Activities
 (Available year-round)

AT LEAST TWO WEEKS IN ADVANCE OF THE SCHEDULED TRIP
This application must be filed with the Program Executive

Type of Unit (Pack, Troop, Crew) Unit #

Leaders in Charge

(Please Print NEATLY so it can be read by anyone)

NAME	ADDRESS	PHONE	AGE

Date camp requested: From to

Campsite(s) Requested:		(Indicate which Sites #1- #36)	Pavilion Requested:		(#1 or #2)
Number of Leaders:			Number of Scouts:		
Planned Arrival Time:		a.m.		p.m.	
Planned Departure Time:		a.m.		p.m.	

Indicate below how you would like the approved copy of this form returned:

Email address _____

FAX number _____

APPROVED BY CAMPING DIRECTOR: _____ **DATE** _____

Form may be faxed or emailed to: Fax: 804-353-6109 Email: mic.mullins@scouting.org

**SUMMARY OF CAMPING GUIDELINES FOR
CAMP EAGLE POINT**

1. **RESERVATIONS:** Reservation may be made in person, by mail or email. Reservations **must be received no later than 7 days prior to the requested use of camp.** Camp use is on a first-come, first-served basis. The adult in charge must sign the statement below and present it to the Campmaster, Camping Director, or Ranger prior to setting up camp.
2. **PARKING:** All vehicles must park in one of the designated parking areas. Parking along roads on the roads is not permitted.
3. **LIGHTS & STOVES:** Liquid fuel lights and stoves may only be used under adult supervision. A 12" minimum clearance from trees and overhanging branches is required.
4. **GARBAGE DISPOSAL:** All waste materials must be disposed of properly. Combustible trash may be burned in the campsite. All other waste must be removed from camp property.
5. **FIRES:** Build all campfires on the surface of the ground. Check with the Division of Forestry concerning possible fire restrictions. Use proper approved fire procedures as defined in the Boy Scout Handbook. All fires must be out cold before leaving the camping area.
6. **TREES:** Do not cut or mark any trees without permission from the Camp Ranger. Do not clear underbrush from the edges of the campsite or clean the ground of leaf fall.
7. **PROHIBITED ITEMS:** Alcoholic beverages, illegal drugs, fireworks and firearms are not permitted on camp property. Offenders will be subject to immediate dismissal from camp property.
8. **FISHING:** All fishing must be conducted in accordance with the Dept. of Game and Inland Fisheries regulations.
9. **PROPERTY OR EQUIPMENT DAMAGE:** The group assumes all liability for abusive damages to camp facilities or equipment.

I have read, understand, and will follow the aforementioned regulations. Failure to adhere to these regulations may result in my group forfeiting their privilege to camp at Camp S. Douglas Fleet.

Adult in Charge: _____ Date: _____ Group: _____

Heart of Virginia, Boy Scouts of America, P.O. Box 6809, 4015 Fitzhugh Avenue, Richmond, VA 23230
Phone: 804-204-2625 e-mail: mic.mullins@scouting.org website: www.hovc.org

HEALTH REQUIREMENTS FOR CAMP EAGLE POINT ON KERR DAM RESERVOIR

Applicable when encampment is 48 hours or longer

As a unit and camp leader, the adult in charge shall be responsible for the fulfillment of the following requirements.

1. Unit must contact a local doctor or local medical facility in or near Boydton and arrange to have medical emergencies handled by that facility. The contact information for the doctor or medical facility and the name of the unit leader in charge of the encampment must be posted on the troop bulletin board while the troop is encamped.
2. All garbage must be bagged in plastic bags, properly tied, and removed by the unit **daily** to the dumpster provided by Mecklenburg County, currently placed between the camp and Boydton, VA.
3. The unit must meet the guidelines for aquatics activities (swimming and boating) as required by the Guide to Safe Scouting.
4. Refrigeration of all perishable foods must be at a temperature of 40° or below at all times, as required by the State Health Department.
5. The latrine must be kept clean and stocked with supplies for cleaning and sanitation.
6. This form and a copy of an approved Tour Permit and Request for Use form must be filed with the Mecklenburg County Health Dept. (P.O. Box 560 Boydton, VA 23917 – Attn. Curtis Arrington or fax (434) 738-6295)
7. A copy of this form must be filed with the Program Executive. (PO Box 6809, Richmond, VA 23230 or fax (804) 353-6109)

All of the above requirements are subject to inspection by the Mecklenburg County Health Department, Camp Rangers or the Program Executive. These requirements are in addition to the normal trip requirements of a Tour Permit and an approved Request for Use form.

I have read the required standards and by signing below indicate that the troop will be in compliance with each requirement prior to arriving at Eagle Point and during the encampment from _____ (date) to _____ (date) and am aware that upon inspection by any of the above representatives if found deficient in any of these requirements I may be required to close the encampment.

Signed: _____

Address: _____

Phone: (H) _____ (C) _____

Troop No. _____