

**Rancho Alegre Scout Camp Usage Reservation Form**

Out of Council Scout Groups and Non-Profit groups

**Fax completed form to: (805) 686-5175; call (805) 686-5167 for further information****alegre@hughes.net**

*"Because of your participation in the annual Friends of Scouting campaign and your support of our annual popcorn sale, we are pleased to offer you usage of Rancho Alegre at these very affordable rates."* Executive Board, Los Padres Council

Organization requesting use: \_\_\_\_\_

Contact person: \_\_\_\_\_ Position in organization: \_\_\_\_\_

Day phone: \_\_\_\_\_; Cell phone: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Date(s) of use: \_\_\_\_\_

Estimate # of adults: \_\_\_\_\_; Estimate # of youth: \_\_\_\_\_

Check	Facility Requested	Services Included	Fees & Deposits*
	Use of Camp – day use only	Restroom & all outside areas	\$3 per person per day; \$100 cleaning deposit
	Use of Camp overnight	Campsite, restrooms, shower, all outside areas	\$10 per person per night; \$8 2 <sup>nd</sup> night; \$100 cleaning deposit
	Dormitories	Dorm & showers	\$20 per person per night; \$30 per person for weekend; \$10 per person additional nights; \$150 cleaning deposit
	Cabins	Use of cabin (2 persons per Cabin)	\$30 per night; \$50 per weekend; \$50 cleaning deposit
	Meals provided in dining hall	Breakfast, lunch, dinner	\$10 breakfast; \$11 lunch; \$12 dinner (per person)
	Use of dining hall (other than at meal times for meetings, activities, etc.)	Dining Hall and deck	\$175 per weekend; \$50 for additional night; \$250 cleaning deposit
	Friendship Lodge (for meetings & activities)	Friendship lodge and outside area of lodge	\$100 per weekend; \$25 for additional night; \$100 cleaning deposit
	Health Lodge (sleeps 5 with 1 ½ bathrooms)	Use of lodge for staff quarters or meetings	\$75 per night; \$125 per weekend; \$100 cleaning deposit
	Boating on Lake Janis	Use of canoes and rowboats	\$15 per day rental of canoes or rowboats; \$150 deposit
	Use of Swimming Pool	Pool and pool house	\$70 hour; 2 hour min. with 2 guard; add'l. guards \$20 per hour. <b>Limited availability</b>
	Archery Range (Scout Troops , Varsity team , Venture Crew only)	Range & equipment	\$30 hr.; 2 hr. minimum; <b>Limited Availability</b>
	Rifle Range (Scout Troops, Varsity Team, Venture Crew only)	Range & equipment	\$35 per hr. with 2 hr. minimum; .075 cents per round of .22 ammo; <b>Limited availability</b>

	Larsen Meadow (camping only, or combined with activities)	Meadow area	\$10 per night, \$15 for weekend; porta- pottie charge of \$40 for up to 15; \$80 for 15-30; \$100 for 32 and up
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- Fees- two nights or less, fees are due upon arrival.
- Fees – three nights or more - \$250 non-refundable deposit required with this application
- Cleaning/damage deposits – **Please mail or bring separate check for deposits (due on or before arrival).** Checks will be returned if facilities are left “as clean or cleaner” than you found them, and there is no damage to the equipment.

**NOTE:** 2/3 of all fees help to operate the camp – electricity, gas, water, sewage, insurance, etc. 1/3 of all fees are collected for large capital improvement projects.

For Office use only	Date reservation received _____
Reservation approved: _____	Date Approved _____ Approved by _____
Approval sent to applicant _____	Approval to Rancho Alegre _____
Request Denied _____	Request denied by _____
Reason _____	
Phone call to applicant made by _____	Date _____
Notes _____	
_____	

**PLEASE SEE IMPORTANT SAFETY RULES AND OTHER POLICIES  
RELATED TO YOUR RESERVATION**

## **FIRE SAFETY**

Please check in with the Camp Ranger upon arrival, and he will advise you as to whether fires are permitted. IF FIRES ARE PERMITTED, they may only be lit in fire pits located within the campsites.

**NO OPEN GROUND FIRES ARE PERMITTED!**

Fires must never be left un-attended. Post a fireguard in your campsite anytime there is a fire in the approved fire pit.

Fires are considered to be out WHEN THEY ARE COLD TO THE TOUCH, and that is how they must be left before you leave your campsite. NO EXCEPTIONS

## **EMERGENCY PROCEDURES**

In the event of an emergency, a siren will sound for 3 to 5 minutes.

All campers must assemble in the field below Friendship Lodge and wait for instructions from the Camp Ranger, or other designated person in charge of Camp. DO NOT ATTEMPT TO LEAVE CAMP, as emergency vehicles will be using the road to assemble their crews.

You will be given instructions as to when and how to leave camp, once it is safe to do so, and when instructed by the authorities.

## **USE OF CANOES AND ROWBOATS – SCOUT GROUPS**

In order to use the canoes, at least one leader must have current Safe Swim Defense Safety Afloat, and CPR training. The leader will need to show his/her current cards to the Camp Ranger prior to the canoes being used.

Cub Scouts are not authorized to use or be in the canoes. (Please see “Guide to Safe Scouting”)

### **NON-SCOUT GROUPS**

Non-Scout groups may use the canoes or rowboats if their leadership is trained in the proper use and handling of canoes or rowboats and there is at least one currently certified CPR adult over the age of 21 with the group. Please contact the program office at (805) 686-5167 to discuss the training of your leadership prior to requesting the use of the canoes or rowboats.

Youth under the age of 11 are not permitted to use or be in the canoes.

## **PETS**

We all love our pets, however, they may not be brought to camp. (Guide dogs and service dogs are permitted. Please advise the office prior to coming to camp)

## **PARKING**

Vehicles are not to be kept in the campsite. You may drive your vehicle to the campsite to unload, but then the vehicle must be moved to the parking lot. If you leave your vehicles in the campsite, you may forfeit your deposit. (Vehicles displaying a valid disabled license plate or placard will be allowed to remain in the campsite.)

## **CAMPSITE TRASH**

Each campsite (and buildings) is equipped with trash cans and liners for your use. Please place all trash in the proper cans. At the end of your stay, please remove the trash bags and take them to the dumpster located at the rear of the dining hall. Be sure to close the lid on the dumpsters after depositing your trash bags.

**POSSESSION AND CONSUMPTION OF ALCOHOLIC BEVERAGES  
AND/OR ILLEGAL DRUGS**

Use of alcoholic beverages is not permitted anywhere on Rancho Alegre property. If you are found in possession or usage of alcoholic beverages, or illegal drugs you will be asked to leave Rancho Alegre and you will forfeit your deposit and usage fees.

**SMOKING**

Smoking is not permitted in any campsites or in and around buildings at Rancho Alegre. The only approved smoking area is near the loading dock located at the rear of the dining hall. You will find receptacles provided for the disposal of tobacco products.

**CAMPERS, TRAILERS, MOTOR HOMES**

Campers, trailers and motor homes are not permitted in any of the campsites at Rancho Alegre. They may be used in the parking lot, provided that they are **fully self-contained**. We have no provision for hook-ups or for the disposal of waste. Campers, trailers and motor homes are not to be brought to Rancho Alegre without prior approval. Call the reservations office at (805) 686-5167 for approval, fees, and limitations.

**I certify that I have read these safety instructions and that we agree to abide by them.**

_____	_____	_____
Printed name	Signature	Position
_____		_____
Name of Group		Date